



INDEPENDENT STUDY PROPOSAL

STUDENT INFORMATION:

Name _____

E-mail Address _____

Phone # _____ Alternate # _____

ID # _____ POA _____ Major _____

Semester and Year to be taken _____

Course Department (see back) _____

This course will satisfy the following requirements of the business school _____

Total semester hours requested _____

INSTRUCTIONS:

1. Please attach typed description of proposal.
2. Obtain signature from the independent study professor (must be a full-time business faculty member).
3. A list of full-time business faculty members is located in 250 Dodge Hall for your reference.
4. There is an academic tuition charge for all independent studies from one to four credits. Please see the undergraduate catalog (<http://www.northeastern.edu/registrar/courses/cat1112.pdf>).
5. Obtain signature from the group coordinator.
6. Return paperwork **electronically** for review by the Independent Study Committee. Forms will only be accepted via e-mail. Please send to m.kaplan@northeastern.edu.
7. Approval must be attained within the **first day of each term**.

Student Signature _____ Date _____

Faculty Name (Print) _____ Faculty ID# _____

Faculty Signature _____ Date _____ Office # _____

Group Coordinator Signature _____ Date _____

Committee Chair Signature _____ Date _____