

## Meeting Conditional Acceptance Requirements

For a transcript or a test score (GMAT/GRE/TOEFL/IELTS) to be considered “official,” we must receive it directly from the issuing institution. We will update your online application as your official documents are received. You’ll be able to view your official document status through your online application.

*All of your official documents must be on file with our office before you register for classes.*

**Send your Official Transcripts**

Transcripts are considered official when sent in an envelope that has been sealed and stamped by the issuing institution. They can be mailed to the address below or emailed by the National Student Clearinghouse, Parchment or eSCRIP-SAFE to [gradbusiness@neu.edu](mailto:gradbusiness@neu.edu).

Graduate Business Admissions Office  
D'Amore-McKim School of Business  
Northeastern University  
350 Dodge Hall  
360 Huntington Avenue  
Boston, MA 02115-5000

If you received your degree outside of the United States, a **course-by-course international credential evaluation is required**. You may contact World Education Services ([www.wes.org](http://www.wes.org)) or any organization recognized by the National Association of Credential Evaluation Services, [NACES](http://NACES). If you have questions regarding whether this is required of you, please contact us at [gradbusiness@neu.edu](mailto:gradbusiness@neu.edu).

**Send your Official Test Scores**

Contact either MBA.com or ETS.org to have your official test scores sent directly to the D’Amore-McKim Graduate School of Business. Please use the following program codes:

Program	GMAT Code	TOEFL Code	GRE Code
Full Time MBA	276-CO-88	3671	8332
Part Time MBA	276-CO-92	3671	8335
MS in Finance/MBA (FT or PT)	276-CO-26	3671	8333
JD/MBA	276-CO-88	3617	8334
MS in Finance	276-CO-53	3671	7920
MS in International Business	276-CO-84	3671	8338
MS in Technological Entrepreneurship	276-CO-06	3671	3857